



HAVAS GROUND HANDLING CO.

INFORMATION DISCLOSURE ON PROTECTION AND PROCESSING OF CUSTOMERS'

PERSONEL DATA

FORM 9001 HQ 527

1. DATA CONTROLLER

Your personal data can be processed by HAVAS Ground Handling Co. (the "Company"), in the capacity of the data controller, in the context explained below, in accordance with the Personal Data Protection Law no. 6698 (the "Law").

You can reach detailed information regarding the processing of your personal data by our Company in the HAVAS Ground Handling Co., Policy on Protection and Processing of Personal Data, publicly available at the web address of [<http://www.havas.net>].

2. PURPOSE OF PROCESSING YOUR PERSONAL DATA

Your personal data, which shall be collected, may be processed, according to the basic principles laid down in the Law and within the conditions of processing personal data set forth in articles 5 and 6 of the Law, for the purposes of, taking the necessary actions to provide you with the products and services you have purchased; processing payments; performing shipping and logistics operations; carrying out financial and accounting processes; performing the activities to ensure customer satisfaction; finalization of customer demands and complaints; detection and prevention of illegal activities such as fraud, theft, abuse, and carrying out legal proceedings regarding them; establishment, use, and protection of our company's rights and interests in lawsuits, disputes, and judicial or administrative proceedings; ensuring the physical security of our Company's vehicles and other resources; fulfilling our legal, contractual obligations or our obligations relating to internal and external procedures which we are subject to; responding to requests which are legally binding and received from competent public and private institutions; conducting statistical and similar studies for the purpose of making evaluation, performance assessment and analyses relating to offered products and services, carrying out audit and reporting activities; and, if you give your explicit consent, performing data analytics, segmentation, etc. activities and direct and customized marketing studies; conducting marketing communications through channels such as SMS, e-mail, and telephone, conducting satisfaction surveys and for the following purposes ("Purposes"):

Publication Date: 19.08.2021

Revision No: 00

Revision Date:

Content Revision Date:

Content Revision No:

- Planning and/or performing the activities of ensuring legal and technical security of our Company and of related persons who have business relation with our Company
- Planning and/or performing the activities required for recommending and promoting the products and services offered by our Company and/or on behalf of and in account of our Company, by customizing them according to taste, usage habits, and needs of related persons,
- Making necessary studies/works and conducting related business processes in order to provide related persons with the opportunity to benefit from the products and/or services offered by our Company and/or on behalf of and in account of our Company,
- Making necessary studies/works, by our related business units, for the performance of commercial and/or operational activities carried out by our Company, and conducting the business processes in relation thereto,
- Planning and/or implementing commercial and/or business strategies of our Company

("Purposes").

3. PARTIES TO WHOM YOUR PERSONAL DATA SHALL BE TRANSFERRED AND THE PURPOSES OF TRANSFER

Your personal data which shall be collected, may be disclosed to our business partners in Turkey and abroad, mainly our group companies listed at the web address of [www.tavhavalimanlari.com.tr], our shareholders, mainly the Aéroports de Paris Group, our suppliers, and legally authorized public authorities and competent private persons, in order to achieve the Purposes, in accordance with the personal data processing terms and conditions set forth in articles 8 and 9 of the Law.

4. METHOD AND LEGAL REASON FOR COLLECTING YOUR PERSONAL DATA

If you contact our Company, your personal data shall be collected in electronic and/or physical environment, by means of the general directorate of our Company, business cards, printed and online forms, mail, fax, mail, cargo, phone, call/ communication center, website, and corporate social media channels.

In addition, your personal data shall be collected based on the reasons for the fulfillment of the legal obligations set forth in articles 5 and 6 of the Law; legitimate interest; establishment and performance of a contract; establishment, use, and protection of a right; and receiving your explicit consent, *if any*.

Publication Date: 19.08.2021

Revision No: 00

Revision Date:

Content Revision Date:

Content Revision No:

5. AS THE OWNER OF PERSONAL DATA, YOUR RIGHTS DEFINED IN ARTICLE 11 OF THE LAW

We hereby notify that, as a personal data owner, you have the following rights according to article 11 of the Law:

- To learn whether your personal data are processed or not,
- If your personal data are processed, to request information in relation thereto,
- To learn the purpose of processing your personal data and whether they are used in compliance with the purpose,
- To know the third persons, to whom your personal data are transferred in Turkey and abroad,
- In case your personal data are processed incompletely or incorrectly, to request the correction thereof and to request that any operation carried out in this context is reported to the third persons, to whom your personal data are transferred,
- Despite being processed in compliance with the provisions of this Law and other relevant laws, to request that personal data be erased or destroyed in the event that the reasons for the processing no longer exist and that any operation carried out in this context be reported to the third persons, to whom your personal data are transferred,
- To object against any result, if any, which may occur to your disadvantage, due to analysis of processed data exclusively through automated systems,
- If you sustain any damage due to unlawful processing of your personal data, to demand indemnification of damages.

You can send, to our Company, your applications relating to your rights set forth above, by filling in the HAVAS Ground Handling Co. Data Owner Application Form available at the address of [<http://www.havas.net>]. Depending on the nature of your demand, your application shall be concluded within the shortest time and at the latest within thirty days and free of charge; however, if the transaction requires any extra cost, you may be charged a fee based on the tariff determined by the Personal Data Protection Board.

**HAVAS GROUND HANDLING CO.
PROTECTION AND PROCESSING OF PERSONAL DATA CUSTOMER EXPLICIT CONSENT
FORM**

Within the scope specified in the HAVAS Ground Handling Co. Protection and Processing of Customers' Personal Data Information Disclosure, I **accept** that my personal data is processed and transferred to your Company's business partners at home and abroad, its shareholders, especially the Aéroports de Paris Group, suppliers, legally authorized public institutions, and authorized private persons for these purposes.

Name :
Surname :
Date :
Signature :

CONSENT FOR ELECTRONIC COMMERCIAL MESSAGES

I hereby accept that commercial electronic messages can be sent within the scope of all kinds of direct and indirect marketing activities such as advertising, offers, promotions, newsletters, surveys, events to my contact information specified [below / above] by HAVAS Ground Handling Co.; that my personal data can be processed for this purpose, and can be shared with the suppliers with whom your Company receives services in this context, being **limited to this purpose**.

Name :
Surname :
Mobile Phone No. :
E-mail :
Date :
Signature :